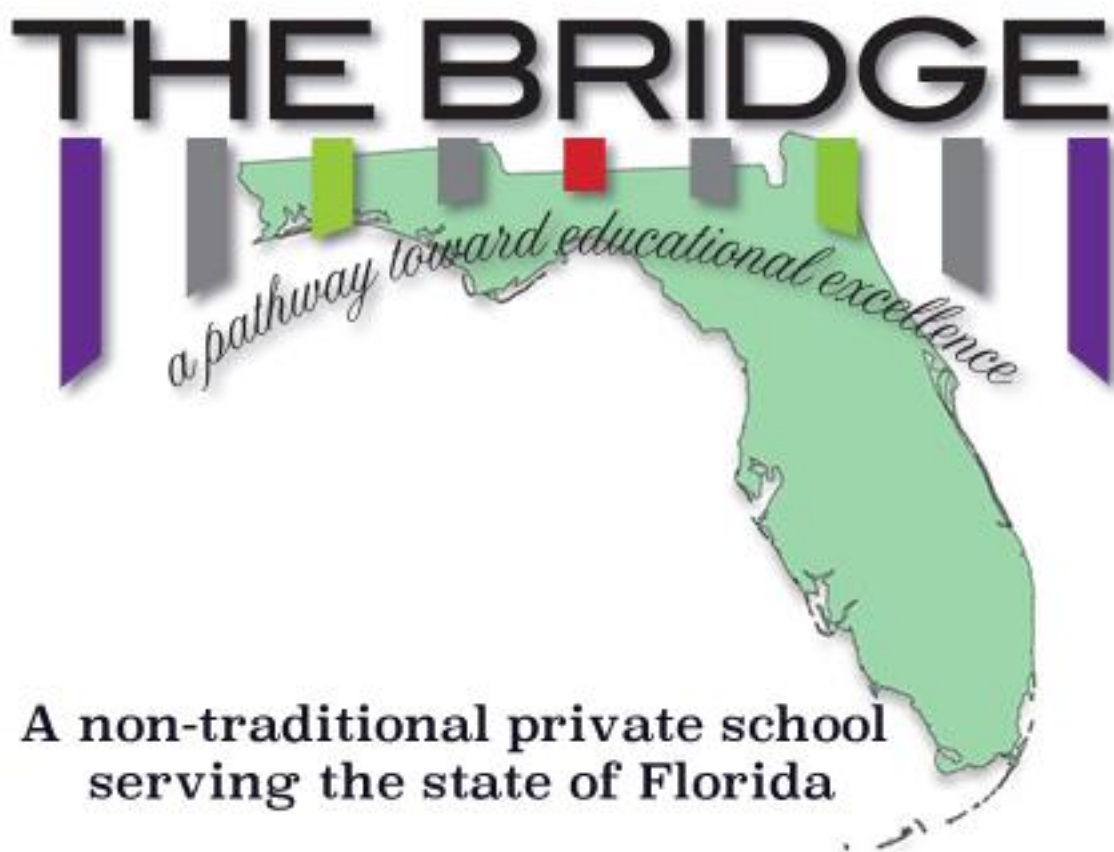


THE BRIDGE SARASOTA  
NON-TRADITIONAL PRIVATE SCHOOL  
2017 - 2018

REGISTRATION PACKET



# ABOUT US

THE BRIDGE SARASOTA/FLDOE CODE: 7457

2017 - 2018

The Bridge Sarasota is a non-traditional private school, also referred to as an Umbrella School. We offer higher levels of accountability to homeschooling families. The Bridge Sarasota emphasizes leadership, higher level thinking, and authentic communication with a focus on project-based and experiential education – live it to learn it!

The philosophy of The Bridge is rooted in the firm belief that students are unique individuals, created in the image of God and therefore capable of self-learning once shown how. Students are not containers into whom we pour knowledge. Instead, they are filled by the Creator with unique abilities and interests that influence how and what they learn.

Parents hold the ultimate authority in directing the education of their children. And we at The Bridge strongly urge parents to seek God for an understanding of their child's calling. When families aim to understand a child's passion and purpose before high school, they can better prepare the child for the great things God has planned.

Our mission is to partner with families in achieving their academic goals by providing a high standard of excellence in accountability.

We are a 501(c)3 organization. The Bridge Sarasota admits students of any race, color, and national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, or national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

# REGISTRATION FORM

THE BRIDGE SARASOTA/FLDOE CODE: 7457

2017 - 2018

Parent's Names: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_, Florida Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Mom's Cell: \_\_\_\_\_ Do you text? Yes No

Dad's Cell: \_\_\_\_\_ Do you text? Yes No

Primary Household email address: \_\_\_\_\_

(We communicate primarily through emails, please be sure this is one you check regularly)

Nationality (required for governmental reporting): \_\_\_\_\_

Student Name:	Social Security	DOB	Gender	Grade Level	Special Note:

I have read and I understand The Bridge Sarasota Philosophy, Mission and Policies and Procedures, and I agree to order my conduct according to the statements contained therein.

\_\_\_\_\_  
Signature Printed Name Date

# THE BRIDGE BENEFITS

THE BRIDGE SARASOTA/FLDOE CODE: 7457

2017 - 2018

## Elementary School

- Certificate of Completion at the end of each year
- 1 – 30-minute personal consultation
- List of personal favorites and tips for elementary years
- Access to our monthly events (TBD)

## Middle School

- Certificate of completion at the end of the school year
- High school planning worksheet
- List of tips for middle school years
- 1 – 30-minute personal consultation
- Access to our monthly events (TBD)

## High School (Grades 9-11)

- Certificate of completion at the end of the year
- Tips for High School years
- 1 – 30-minute personal consultation
- Access to our monthly events (TBD)

## High School Seniors

- High School Diploma
- High School Transcript – 1 - for your personal records  
- 4 - we will mail for you to schools of your choice
- 1 – 30-minute personal consultation
- The Bridge Graduating Senior Questionnaire
- Graduation Ceremony (The Bridge will provide location, cake and drinks, key-note, and programs. See graduation packet for more details)

**August Orientation (date, time, and location to be announced):**

This meeting will show you how to prepare your quarterly reports, give helpful hints, and answer any questions you have about The Bridge Sarasota and your school year.

I understand that all materials received from The Bridge Sarasota are copy written, and I hereby acknowledge that I will not copy, reproduce or share these materials with any non-The Bridge Sarasota members. I understand that reproducing and/or sharing any of The Bridge Sarasota materials in an unauthorized manner is a violation of copyright laws and could result in damages levied against me in a court of law.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# PAYMENT FORM

THE BRIDGE SARASOTA/FLDOE CODE: 7457  
 2017 - 2018

Annual Fee Schedule:

Elementary (Grades K – 5).....	\$75
Middle School (Grade 6 – 8).....	\$100
High School (Grade 9 – 11).....	\$150
High School Seniors.....	\$300

Discounts

Second student (excludes Seniors).....	25%
All Additional children.....	50%

Student Name	Rate	Total:
	Balance Due:	

Please make checks payable to The Bridge Sarasota.

# OTHER FEES

THE BRIDGE SARASOTA/FLDOE CODE: 7457

2017 - 2018

Additional academic counseling:

- \$25 per half hour

Transcripts:

- Grades 1 – 11.....\$25
- Additional copies..... \$5

Senior Transcripts:

- To send additional transcripts above the first 4.....\$5/transcript

In Person Deliveries:

- \$25 base fee up to 25 miles
- Anything over 25 miles will be an additional \$.40 per mile.

Printing of electronic documents that need to be placed:

- \$.10 per page printed

# POLICIES & PROCEDURES

THE BRIDGE SARASOTA/FLDOE CODE: 7457

2017 - 2018

The Bridge Sarasota policies and procedures are established to create a consistent, productive environment for our students and families.

Failure to comply with any of the policies and procedures outlined below will result in written dismissal without refund.

Please **initial each section below** to indicate that you have read and understood the contents of the section, and **return** with your enrollment forms.

## \_\_\_\_ Records

The Bridge Sarasota will hold the following permanent records for each child, furnished by the parent within 30 days of enrollment.

- Copy of Birth Certificate
- Copy of Florida State Immunizations Form or Official Religious Exemption
- Copy of Annual Medical Physical

## \_\_\_\_ Payment

Students are enrolled in The Bridge Sarasota **only** when completed registration forms, documents, and full payment are received.

## \_\_\_\_ School Year Terms

The Bridge Sarasota school year runs from July 1, 2017 through June 30, 2018. Families are welcome to structure their school year calendars however they see fit.

The Bridge Sarasota will not prorate tuition fees for families who join at any point after July 1, 2017. Tuition rates will remain the same throughout the school year, regardless of enrollment date.

## \_\_\_\_ Attendance

Parents agree to establish and maintain an educational schedule of at least **180 days per calendar year**. Each day must meet the minimum number of hours pertaining to each grade level, as listed below.



## Minimum Educational Hours Per Day as Required by Florida State Law

Kindergarten.....	3 hours/day
1 <sup>st</sup> – 3 <sup>rd</sup> grades .....	4 hours/day
4 <sup>th</sup> – 12 <sup>th</sup> grades.....	5 hours/day

### \_\_\_\_\_ Quarterly Reports

Parents agree to submit quarterly attendance (form provided on web-site) and other required submissions on or by the following dates:

- **October 6, 2017**
- **January 5, 2018**
- **April 6, 2018**
- **July 6, 2018**

A \$25 late fee will be assessed for late submissions.

After two weeks, a \$50 late fee will be assessed.

After 30 days, students will be dismissed from the school without a refund. You will receive a letter by mail.

### \_\_\_\_\_ What to MAIL in with your quarterly packets by grade.

#### **DO NOT SEND QUARTERLY PACKETS VIA EMAIL.**

#### **Kindergarten**

Please note that parents of Kindergarten students do not need to track attendance. If you would like The Bridge Sarasota to maintain samples of your child's work, a list of books that you have read together, or written progress notes, please feel free to mail them in as you see fit.

#### **Grades 1 - 5**

You are not required to provide quarterly grades or evaluations. However, it is important that you maintain a portfolio of work in the event that you are ever required to substantiate your child's education in a court of law.

Each quarter, we require you to submit the following for your elementary student:

- **Attendance form** (On our website you can print a set, please only turn in one quarter at a time) Mark the days you are doing school with your child and give a total for the quarter.
- **Reading list** (Please indicate whether the student read books independently, listened to an audio book)
- **1 – 2 work samples from each subject** (These samples can include tests, drawings, papers, and or photos of projects or field trips)

At the end of the year, after the 4<sup>th</sup> quarter packet is submitted, you will receive a certificate of completion from The Bridge Sarasota.

## Middle School Grades 6 – 8

At this stage, it is important to begin evaluating your student's work in preparation for high school transcripts and in the event that your student plans to apply for certain internships and apprenticeships.

Each quarter, we require you to submit the following for your middle school student:

- **Attendance form** (On our website you can print a set, please only turn in one quarter at a time) Mark the days you are doing school with your child and give a total for the quarter.
- **List of curriculum or course description** – This is only required at the beginning of the year unless you make a change.
- **Grading rubric** – This is **not a requirement** however it is a great tool which adds validity to your personal homeschool standard of excellence. It is a written documentation of what you are expecting of your children when it comes to their work.
- **Report Card** (We provide a template on our web-site)
- **Reading list** (Please indicate whether the student read books independently, listened to an audio book)
- **1 – 2 work samples from each subject** (These samples can include tests, drawings, papers, and or photos of projects or field trips)

At the end of the year, after the 4<sup>th</sup> quarter packet is submitted, you will receive a certificate of completion from The Bridge Sarasota.

## High School Grades 9 – 12

In preparation for college and employment applications, we require families to submit a complete course description for each subject. The more you can make notes of during these years the easier thing will be for you if you prepare for college or your profession. Be sure to check out the high school tip sheet.

Each quarter, we require you to submit the following for your high school student:

- **Attendance form** (On our website you can print a set, please only turn in one quarter at a time) Mark the days you are doing school with your child and give a total for the quarter.
- **Course descriptions for each subject** – This is only required at the beginning of the year unless you make a change. Please include resources used and add any additional activities that would support a subject. (Ex: Marine Biology – Additional classes taken at MOTE Marine.)
- **Grading rubric** – This is **not a requirement** however it is a great tool which adds validity to your personal homeschool standard of excellence. It is a written documentation of what you are expecting of your child when it comes to their work. This would also not be necessary if you are taking a class outside of your home or through a virtual school.
- **Report Card** (We provide a template on our web-site)
- **Reading list** (If college bound and you have an avid reader, this could make a positive impact)
- **Portfolio submissions: 1 – 2 featured work samples from each subject** (These samples can include tests, drawings, papers, certificates or awards that are pertinent to the student's specialty field, and/or photos of projects)

At the end of the year, after the 4<sup>th</sup> quarter packet is submitted, you will receive a certificate of completion from The Bridge Sarasota, unless you are a senior.

### **\_\_\_\_\_ Dismissal**

The family and the student must be willing to work cooperatively toward the goals of The Bridge Sarasota to continue to be enrolled. The Bridge Sarasota reserves the right to dismiss any students from the non-traditional private school for any reason it deems appropriate, including, but not limited to an apparent failure to complete a sufficient academic program. In the event of a dismissal, no tuition refunds will be issued.

### **\_\_\_\_\_ Withdrawals**

Families are free to withdraw students at any point in the year by submitting a signed statement of withdrawal.

If families would like copies of student's records, they may request in writing, we will respond by email within ten business days of the receipt with an invoice reflecting a fee of \$0.25 per page. Records will be mailed to families via certified mail within 30 days of receipt of payment.

No tuition refunds will be issued upon withdrawal of students.

### **\_\_\_\_\_ Copy of Records**

A copy of permanent record will be kept on file indefinitely (even after families have withdrawn) and can be requested at any time with a signed statement. We will respond by email within ten business days of the receipt with an invoice reflecting a fee of \$0.25 per page. Records will be mailed to families via certified mail within 30 days of receipt of payment.

### **\_\_\_\_\_ Annual Testing**

The Bridge does not require you to submit annual test scores for your student. However, we do recommend evaluations or testing to be done periodically. 5<sup>th</sup> or 6<sup>th</sup> grade is a great time to make sure your student is on track for middle school. This is for the parent's benefit. Testing can be a great way to find out your student's strengths and weaknesses. If you are interested in testing or evaluations, see our page on-line that gives tips, the different testing option, our personal favorites, and a list of evaluators.

# CONTACT INFORMATION

THE BRIDGE SARASOTA/FLDOE CODE: 7457

2017 - 2018

## **Mailing Address:**

Mail the following items:

- The Bridge Sarasota Registration Forms
- Copy of Birth Certificate
- Copy of Immunization form (or religious exemption)
- Copy of Medical Physical (or religious exemption)
- Quarterly Records

**To:**

The Bridge Sarasota  
5077 Fruitville Road  
Suite 109 PMB 123  
Sarasota, Florida 34232

## **Contact Us:**

- ❖ **Lynne Hartshorn**  
Director  
[thebridgesarasota@gmail.com](mailto:thebridgesarasota@gmail.com)  
941.677.5057
- ❖ **Julie Blank**  
Coordinator  
[Julie.Blank@thebridgesarasota.com](mailto:Julie.Blank@thebridgesarasota.com)  
303.523.7386
- ❖ **Marlene Espinal**  
Coordinator  
[Marlene.Espinal@thebridgesarasota.com](mailto:Marlene.Espinal@thebridgesarasota.com)  
941.225.5593

**Web-site:** [thebridgesarasota.com](http://thebridgesarasota.com)

**Look for us on Facebook:** The Bridge Sarasota

# HELP US GROW

THE BRIDGE SARASOTA/FLDOE CODE: 7457

2017 - 2018

## Word of Mouth

Word of mouth is some of the best advertising! As a Bridge family member, please help us spread the word to your homeschooling friends who might benefit from our school.



Collect and send us your box tops!

These little pieces add up and will give us dollars to help us grow!

To the family this year that sends in the most Box Tops...

You will receive 50% off your total tuition in 2018-2019!

Please mail these in zip lock bags with your name clearly visible.

Thank you for your support!