

## QUARTERLY RECORDS REPORTING REQUIREMENTS

**\*For all grades, if changes have been made to the initial academic/curriculum plan, please detail the changes in your records.\***

### Kindergarten

Please note that parents of Kindergarten students do not need to track attendance. If you would like The Bridge Sarasota to maintain samples of your child's work, a list of books that you have read together, or written progress notes, please feel free to mail them in as you see fit.

### Grades 1 - 5

You are not required to provide quarterly grades or evaluations. Each quarter, we require you to submit the following for your elementary student:

- **Attendance form** (On our website you can print a set, please only turn in one quarter at a time) Mark the days you are doing school with your child and give a total for the quarter.
- **Reading list** (Please indicate whether the student read books independently, listened to an audio book)
- **1 – 2 work samples from each subject** (These samples can include tests, drawings, papers, and or photos of projects or field trips)

### Middle School Grades 6 – 8

Each quarter, we require you to submit the following for your middle school student:

- **Attendance form** (On our website you can print a set, please only turn in one quarter at a time) Mark the days you are doing school with your child and give a total for the quarter.
- **List of curriculum or course description** – This is only required at the beginning of the year unless you make a change.
- **Grading rubric** – This is **not a requirement** however it is a great tool which adds validity to your personal homeschool standard of excellence. It is a written documentation of what you are expecting of your children when it comes to their work.
- **Report Card** (We provide a template on our web-site)
- **Reading list** (Please indicate whether the student read books independently, listened to an audio book)
- **1 – 2 work samples from each subject** (These samples can include tests, drawings, papers, and or photos of projects or field trips)

### High School Grades 9 – 12

Each quarter, we require you to submit the following for your high school student:

- **Attendance form** (On our website you can print a set, please only turn in one quarter at a time) Mark the days you are doing school with your child and give a total for the quarter.
- **Course descriptions for each subject** – This is only required at the beginning of the year unless you make a change. Please include resources used and add any additional activities that would support a subject. (Ex: Marine Biology – Additional classes taken at MOTE Marine.)
- **Grading rubric** – This is **not a requirement** however it is a great tool which adds validity to your personal homeschool standard of excellence. It is a written documentation of what you are expecting of your child when it comes to their work. This would also not be necessary if you are taking a class outside of your home or through a virtual school.
- **Report Card** (We provide a template on our web-site)
- **Reading list** (If college bound and you have an avid reader, this could make a positive impact)
- **Portfolio submissions: 1 – 2 featured work samples from each subject** (These samples can include tests, drawings, papers, certificates or awards that are pertinent to the student's specialty field, and/or photos of projects)